

**Sports Office, Bihar Military Police-5, Patna.**  
**Notice Inviting Quotation for Souvenir.**

1. Name of the Department: Police Headquarters through the organizing committee.
2. Last date & time for the acceptance of the Quotation: 11:00 A.M. of 24-01-2017.
3. Date & time for the opening of the Quotation: 13:00 P.M. of 24-01-2017.
4. Place fixed for receiving & opening the Quotation: Sports Office, Bihar Military Police-5, Patna.
5. Details of Job: As specified in the **Schedule A**.

**Terms & Conditions Of Quotation**

1. All relevant papers/certificates/specification etc. of item should be enclosed.
2. All charges like BST/CST/ Service Tax/ VAT etc. shall be clearly mentioned in quotation and the net rate (in figures and words) including all taxes and duties must also be quoted. Vague offers like indicating taxes "as applicable" will not be accepted.
3. There should be no cutting, over writing or correction on the rates.
4. The Quotation for each item in each schedule should be submitted separately in separate envelopes.
5. Income Tax Returns of last three years, a photocopy of PAN of the participating firm.
6. Necessary registration with state govt. and their certificates must be attached.
7. Any paper/document will not be accepted after opening the quotation.
8. The firm will be required to supply all the items within the stipulated time frame as mentioned the the work order.
9. Payment for the delivered items will be made only after the acceptance report of the Committee of the Police Headquarters, Bihar through the games organizing committee or the sub- committee specifically made for this purpose.
10. The firm whose quotation is approved by the Committee/sub-committee shall be awarded the work order.
11. Indexing of the requisite documents must be done and submitted along with the technical bid.

Memo 85 / Sports  
**Sports Office (Khel bhawan), BMP-5, Patna.**

Patna, Dt - 17/01/2017

Copy to:-

1. ADG(H.Q) Cum Organizing secretary for kind information.
2. Shri Premchand Singh, Dy SP security for information and display on the notice board of sports office.
3. I.T. Manager, Police H.Q. Bihar, Patna for information and uploading on Bihar Police Website.

  
**Chairman**

**Souvenir and Printing Committee**

-Cum-

I.G, SCRB, Patna.

**Schedule A (Souvenir 2000 Copies each with 60 pages approx)**

1. Four pages front and back cover- Multi Colour 300 GSM Art board Paper with gloss lamination.
2. Inner pages on Art paper matt/ gloss 170 GSM Multi colour.
3. Total in blue binding.

Handwritten signature and date: 17/1/17

**Chairman**

Souvenir and Printing Committee

-Cum-

I.G, SCRB, Patna.