

**बिहार पुलिस मुख्यालय, पटना ।**  
**अल्पकालीन निविदा आमंत्रण सूचना सं०-२९/२०१२-१३**

1. विभाग का नाम— पुलिस महानिदेशक का कार्यालय,बिहार, पटना ।
2. विज्ञापन दाता का नाम एवं पता— पुलिस महानिरीक्षक के सहायक (क्यू),बिहार, पटना ।
3. निविदा प्राप्ति की तिथि एवं समय दिनांक— 12/02/2013 14:00 बजे तक ।
4. निविदा खोलने की तिथि एवं समय दिनांक—12/02/2013 16:00 बजे ।
5. निविदा प्राप्ति का स्थान—पुलिस महानिदेशक का कार्यालय, बिहार, पटना के कार्यालय भवन के मुख्य द्वार पर रखी निविदा पेटी।
6. कार्य का व्योरा—43वीं अखिल भारतीय पुलिस साइंस कांग्रेस—2013 के लिए।

S.No	Item name	Qty
1.	Laptop bag	125

Note: Before submitting tender please see tender terms & conditions carefully and then verify your tender from this check list:-

- 1- Earnest money of 10000/-
- 2- Income tax returns & copy PAN No.
- 3- Turn Over

निविदा के नियमों,शर्तों की जानकारी के लिए अधोहस्ताक्षरी के कार्यालय में, पुलिस महानिरीक्षक के सहायक (क्यू),बिहार, पटना के दूरभाष सं०-०६१२-२२१५२९५ पर सम्पर्क किया जा सकता है, कार्यालय के सूचना पट तथा वेबसाईट [www.prdbihar.gov.in](http://www.prdbihar.gov.in) or [www.biharpolice.bih.nic.in](http://www.biharpolice.bih.nic.in) पर भी देखा जा सकता है ।

ह०/—  
पुलिस महानिरीक्षक के सहायक (क्यू),  
बिहार, पटना ।

## TERMS & CONDITIONS OF SHORT TENDER NO. 29 /2012-13

1. Tender of the firms situated inside /out side the State will be accepted with the condition that if their tenders are approved, the firm shall get itself registered with Commercial Tax Department, Bihar before the purchase order is issued.
2. The tender should be submitted in two parts, (1) Technical bid and (2) Financial bid duly sealed in two separate envelopes super scribed as technical bid and financial bid. The rates shall be quoted in the Financial bid. All charges like BST/CST/Service Tax /VAT etc. shall be clearly mentioned but net rate (in figures and words) including all taxes and duties shall be quoted. Vague offers like indicating taxes "as applicable" will be summarily rejected. There shall be no cutting, over writing or correction on the rates. All relevant papers/certificates/specifications etc. of items should be enclosed in technical bid.
3. The technical and financial bids for each item **should be submitted separately in separate envelopes.** The technical and financial bids for more than one items submitted together in the same envelope shall be summarily rejected. If the financial bid is submitted in the same envelope containing the technical bid then also it shall be summarily rejected.
4. The technical and financial bids should be put in two separate sealed envelopes and the envelopes should be marked "Short tender No. 29 /2012-13 (Technical Bid) and short tender No. 29 /2012-13 (Financial Bid) along with the name and address of the firm. The sealed envelopes containing the technical and the financial bids should be sent in an another sealed envelope which should be marked as "short tender No. 29 /2012-13 ". This envelope should not bear the name and address of the firm.
5. Up-to-date Income Tax returns (SaraI) and a photocopy of PAN of the participating firm should be submitted with the technical bid. I.T. return should have stamp and signature of the concerned department, whether filed manually or electronically.
6. The turn over of the firm for the 2011-12 financial year should be at least double the amount of the purchase order which is being issued. A copy of the profit and loss a/c of the firm for the 2011-12 financial year certified by a Chartered Accountant should be submitted along with the tender. If the tenderer is authorised dealer and authorised supplier of manufacturing firm, then the certified details of the turnover of authorizing firm will be accepted
7. If there is some discount in the price of any item, it should be deducted from price itself and should not be quoted separately.
8. All items will be received at central clothing store, patna, therefore price should be quoted FOR central clothing store, Phulwarisharif , Patna.
9. **Firms will have to deposit a sum of rupees 10000/- (Ten thousand) only as an earnest money in the form of NSC/Bank draft duly pledged in favour of the undersigned along with the quotations.**
10. Technical bids will be opened on 12 / 02/ 2013 at 16:00 PM in the office chamber of the undersigned. Representatives of the tenderer may remain present at the time of opening of the technical bid.
11. The technical bid will be opened first and if it is found as per tender conditions, it will be put before central purchase Committee. The firm may have to participate in discussions with this committee and / or be required to demonstrate the quoted product. Any paper / document will not be accepted after opening the tender.
12. Successful firm will have to enter into an agreement after depositing a sum of 5% of the total value of the purchase order as security money in the form of NSC/Bank Guarantee duly pledged in favour of undersigned.
13. The firm will be required to provide satisfactory after sale service .
14. The firm whose quotation is approved shall be issued A/T. Purchase order shall be issued only after the firm enters into an agreement with the undersigned. Terms & Conditions of the agreement shall be intimated in the A/T.
15. The firm will be required to supply all the items within three (03) days from the date of placing order, failing which penalty will be imposed at the rate of 10% of the purchase order value for every month
16. Payment for the delivered items will be made after receiving OK report from the Inspection committee .
17. Only such manufactures/authories dealers and authorised suppliers of manufacturing firm who fulfills the above conditions should quote for supply of items.
18. D.G. of Police Bihar, Patna reserves the right to reject any or all the quotations partially or fully without assigning any reason thereof.

sd/-  
A I G of Police (Q)  
Bihar, Patna