

Sports Office, Bihar Military Police-5, Patna
Notice Inviting Quotation by Souvenir, Printing, Publicity, Media
Management & Games Promotion Committee

1. Name of the Department: Police Headquarters, Bihar through the organizing committee.
2. Last date & time for the acceptance of the Quotation/Tender : 11:00 A.M. of 06-12-2017
3. Date & time for the opening of the Quotation/Tender : 13:00 P.M. of 06-12-2017
4. Place fixed for receiving & opening the Quotation/Tender : Sports Office, Bihar Military Police-5, Patna
5. Details of Job: As specified in the **schedule A to E as attached item wise.**

Terms & Conditions Of Quotation/Tender

1. All relevant papers/certificates/specification etc. of item should be enclosed.
2. All charges like GST/BST/CST/Service Tax/VAT etc. shall be clearly mentioned in quotation and the net rate (in figures and words) including all taxes and duties must also be quoted. Vague offers like indicating taxes "as applicable" will not be accepted.
3. There should be no cutting, over writing or correction on the rates.
4. **The Quotation/Tender for each item in each schedule should be submitted separately in separate envelopes. Further within the main envelope for every item technical bid and financial bid should be kept in separate envelopes.**
5. Income Tax Returns of last three years, a photocopy of PAN of the participating firm.
6. Necessary registration with state govt. and their certificates must be attached.
7. Any paper/document will not be accepted after opening the quotation.
8. The firm will be required to supply all the items within the stipulated time frame as mentioned in the work order.
9. Payment for the delivered items will be made only after the acceptance report of the Committee of the Police Headquarters, Bihar through the games organizing committee or the sub- committee specifically made for this purpose.
10. The firm whose Quotation/Tender is approved by the Committee/sub-committee shall be awarded the work order.
11. Indexing of the requisite documents must be done and submitted along with the technical bid.

Memo 357 /sports

Sports office (khel bhawan), BMP-5, Patna

Patna, Dt 30-11-2017

Copy to:-

1. DG, BPBCC Cum Organizing secretary for kind information.
2. Shri Premchand Singh, Dy SP security for information and display on the notice board of sports office.
3. I.T. Manager, Police H.Q. Bihar, Patna for information and uploading on Bihar Police Website.



Chairman

Souvenir, Printing, Publicity, Media
Management & Games Promotion Committee -
Cum-
I.G, SCRB, Bihar, Patna.

Schedule- A

1. Mascot concept and graphics including all test prints and soft copies in C.D./DVD format.
2. Automatic standee (6' x 2.5') of the logo with concept design including all test prints and soft copies in C.D./DVD format- 04 pc

Schedule- B

1. Certificates of merit - 150
2. Certificates of participation - 700
3. Hand book/Brochure - 1000
4. Score Sheet of 100 leaves each - 50 books
5. Results chart as requisitioned.
6. Folders - 500
7. Identity card for organizers - 100
8. Identity card for technical officials - 75
9. Identity card for player - 750
10. Identity card for volunteer - 350
11. Identity card for doctor/others - 20
12. Invitation card for opening/ closing - 400
13. Invitation card for DG dinner/ Bada Khana - 300
14. Banner for Sports office - 05 pcs
15. Posters for sports office - 04 pcs
16. Poster for venue - 04 pcs
17. Banner at welcome gate - 05 pcs
18. Banner/poster/stickers for vehicles - 07 pcs
19. Poster for welcome gate - 04 pcs.



Schedule- C

1. **Games Souvenir** (All printing on Art Paper A4 size cover Matt on 300 GSM with glossy lamination and 96-100 inner pages on 170 GSM with blue binding) - **1000**
2. **Prospectus** (All printing on Art Paper A4 size cover Matt on 300 GSM with glossy lamination and 124 inner pages on 120 GSM with blue binding) - **500**

Schedule- D

Dynamic Website concept, design, application with dynamic database and administrative control panel along with 24X7 maintenance/running. Hosting of website for 1 year and bulk SMS (10,000) facility for registered mobile nos. including online registration and online advance travel information facility.

Schedule- E

Video and still photography of event including all test prints and soft copies in C.D./DVD format and final album.



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