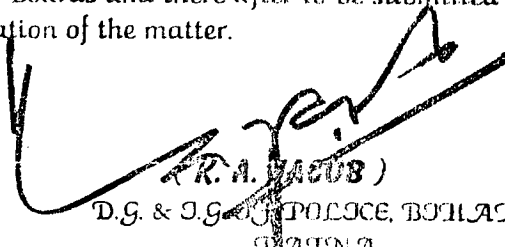


In Police Manual Rule-660-C which deals with out of turn promotions, the word Citation is mentioned. However there is no rule / guideline regarding initiation of the "**CITATION**". This needs clarification which is being done through this Police Order.

For consideration of out of turn promotions under Police Manual Rule 660-C, the "**CITATION**" for such a consideration, will be initiated only by a Police Officer of or above the rank of the Superintendent of Police (Controlling Officer), who may have had the occasion of personally supervising the work of the police officer considered for citation.

The format, in which such "**CITATION**" will be initiated will contain the following information's: (a) Name of the Police Personnel, (b) Rank (c) Place of Posting (d) Date of appointment (e) Date of birth (f) The details of three previous postings (g) Rewards during the career (h) (i) Major punishments during the career (ii) Minor punishment during the career (i) Date and descriptive account of the incident / work which is the basis of the citation. (j) Any other remarks (k) Supportive documents etc.

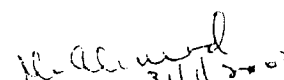
Such "Citation" will not be initiated for mere routine good work as other rewards have been prescribed for the same. Only extraordinary work shall be considered for such "Citation". "Citation" so initiated should be supported by relevant documents as laid down in Police Order 228/91. A citation will not automatically entitle a police officer for out of turn promotion under Police Manual Rule-660-C, as such Citations are required to be scrutinized by the Zonal Boards and thereafter to be submitted to the D.G. Board for a final consideration of the matter.


(R.A. JACOB)
D.G. & S.G. OF POLICE, BIHAR,
PATNA.

Memo No. 544 / XP
XP-K-44-98

Dated : 31/01/2000

- Copy to :-
1. ADG, Vigilance / ADG, BMP / ADG Rail, Bihar Patna for information and necessary action.
 2. All Zonal I.Gs. (Including I.G. CID / S.B. / Training / EOW / Provision / Operation) for information and necessary action.
 3. All DIGs. (Including Rail) for information and necessary action.
 4. All Ss.P. (Including Rail) for information and necessary action.
 5. All C.Os. of BMP for information and necessary action.


(NEYAZ AHMAD)
I.G. OF POLICE (ADMIN.), BIHAR,
PATNA.